

June 25, 2020

Dear Parent/Guardian:

Re: Year-End Electronic Distribution of the Provincial Report Card Grade 9 to 12

The year-end report card has been prepared in accordance with Ministry of Education guidelines and expectations for assessment, evaluation and reporting during school closures. Due to the unusual circumstance of school closures, secondary school report cards will be shared with parents/guardians electronically through Edsby by July 2, 2020.

To access a report card in Edsby:

- **Login to Edsby (<https://kpr.edsby.com/>) from a web browser (this option is not available from your mobile phone).**
- **Click View Report Cards option from the left side of the screen**

The final grade reflects student performance prior to March 13, 2020 and any assessments after April 6th that positively impacted the March 13th grade. The Learning Skills section reflects performance prior to the school closure period. If the letter 'I' appears in the grade column, there was insufficient evidence of achievement prior to the school closure period to grant a credit. The grade for the Civics/Careers half-credit course that occurred entirely during the school closure period was determined using all evidence of learning assessed by the teacher during this time.

All students may access our e-learning summer school program to upgrade/recover a course or take a new course. If a student has failed a course and is unable to attend summer school, please contact the school in late August to discuss any timetable related concerns for the 2020-2021 school year.

A signed copy of the report card will be placed in the Ontario Student Record (OSR) when it is safe for school staff to return to school. A signed, paper copy of the report card will be available, at the end of August, upon request only.

We wish to extend our sincere appreciation to parents and guardians as partners during this unusual and challenging time. Thank you for your efforts to support learning at home. We wish our families a safe and relaxing summer. We will be in contact with you in late August regarding communication for the start of school in September.

Sincerely,

S. Grdovic, Principal
Clarke High School